



26<sup>th</sup> January, 2024

To,  
**BSE Limited,**  
Phirozen Jeejeebhoy Towers,  
Dalal Street, Mumbai - 400 001,  
Maharashtra

**Scrip ID / Code: KDML / 539788**

**Subject: Intimation of Board Meeting at Shorter Notice to be held on 1<sup>st</sup> February, 2024**

Dear Sir / Madam,

This is to inform you that a meeting of the Board of Directors of the Company at Shorter Notice is scheduled to be held on Thursday, the 1<sup>st</sup> February, 2024 at 4:00 p.m. at the Registered Office of the Company, inter-alia, to consider and approve the following business:

1. Resignation of Ms. Vaishali Punjabi as Company Secretary and Compliance officer of the Company;
2. Appointment of Ms. Meghavi Gonawala as Company Secretary and Compliance officer of the Company;
3. Change in Key Managerial Personnel (KMP's) to determine Materiality or an Event or Information to make Disclosures to Stock Exchange;
4. To consider and discuss any other matter with the permission of Chair.

Kindly take the same on your record.

Thanking you,

**For KHEMANI DISTRIBUTORS & MARKETING LIMITED**

**VAISHALI PUNJABI**

Company Secretary

ACS: 48695

Encl.: Resignation Letter of Company Secretary and Compliance Officer

**Khemani Distributors & Marketing Limited**

Registered Office: Plot No. D/91-92, Laxminarayan Industrial Park, BRC Compound, Udhana-Bhestan Road, Surat-394210, Gujarat

Tel. No.: 9737747888, Email: [investors@khemanigroup.net](mailto:investors@khemanigroup.net), Website: [www.khemanigroup.net](http://www.khemanigroup.net), CIN: L74300GJ2011PLC063520

From,  
**VAISHALI PUNJABI**  
Address: E-803, New Suncity Appt.,  
B/h. Shree Ram Petrol Pump,  
Anand Mahal Road, Adajan,  
Surat-395009, Gujarat

Date: 26<sup>th</sup> January, 2024

To,  
Board of Directors  
**KHEMANI DISTRIBUTORS AND MARKETING LIMITED**  
Address: Plot D-91/92, Laxminarayan Industrial Estate,  
BRC Compound, Udhna, Bhestan Road,  
Surat-394210, Gujarat

**Subject: Resignation from the post of Company Secretary and Compliance Officer**

Dear Sir/Mam,

I am writing this letter to formally tender my Resignation from the post of Company Secretary and Compliance Officer, with my last working day being 31<sup>st</sup> January, 2024.

My Resignation is due to my upcoming Marriage, which will require me to relocate to a different city.

I would like to express my deepest gratitude and appreciation for the opportunities and experiences I have had during my tenure at Khemani Distributors and Marketing Limited. It has been privilege to work here in this Company. The support and guidance from the Management and my Colleagues will always be cherished.

I am committed to ensure a smooth transition and would be more than willing to assist in training my replacement or providing necessary handover documentation.

I request you to relieve me from services by 31<sup>st</sup> January, 2024.

Thanks and Regards,



**VAISHALI PUNJABI**  
Company Secretary and Compliance Officer  
ACS: 48695